

Principal Investigator's Guide to Awards

Step 1: Notification of Award



Notification of award may come to either the PI or to the Office of Sponsored Programs

Each should immediately notify the other and OSP must have a copy

Step 2: Process the Award



OSP will process the award

The PI is not authorized to sign a grant for GHS

Step 3: Review Terms and Conditions



PI to review terms of Award and notify OSP of any items of concern

OSP will review for missing or unallowable items and negotiate with Sponsor

Step 4: Proposal Reviewed



All proposals must be reviewed by GHS Legal Council

GHS legally not allowed to indemnify

Step 5: Proposal Approved



Upon successful revision and approval of agreement OSP sends partially executed agreement to sponsor

All proposals are signed by the President of the Clinical University

Step 6: Agreement



OSP receives fully executed agreement from sponsor

OSP forwards copy to PI for his/her records and sends to post-award for account establishment

OSP is able to help find funding, connect with collaborators, reach out to the sponsors and answer questions
Feel free to contact our office with any questions or issues regarding award support at Greenville Health System!
researchgrants@ghs.org