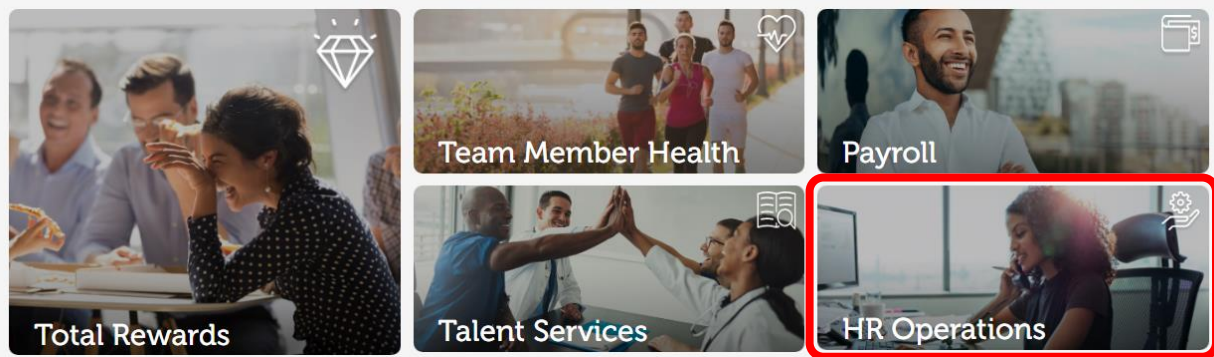


Navigate to <https://thepeopleportal.primahealth.org/peopleportal>.

Scroll to the bottom and Click on the “HR Operations” button.



On the right side of the screen, click on the “General HR Inquiry” link.



In the “How can we help you?” box enter the following: *See attached employee-as-student attestation*. Scroll down to the bottom and click the “Add Attachments” link. **Attach the attestation file.** Then click “Submit.”

